

# **Constitution of O Le Tu'iē Volleyball Club**

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## **PART ONE: INTRODUCTION**

### Section 1 - Name of the Club

- 1.1 The name of the Association shall be the **O Le Tu'iē Volleyball Club**, otherwise known as “**Tu'iē**”

### Section 2 - Interpretations

Unless a contrary interpretation appears, the following as to be interpreted as:

- 2.1 **Tu'iē** shall mean **O Le Tu'iē Volleyball Club**  
2.2 “*The Club*” will be referring to **Tu'iē**  
2.3 **OUSA** shall mean the **Otago University Student Association**  
2.4 **OPSA** shall mean the **Otago Polytech Student Association**

### Section 3 - Objective of the Club

- 3.1 The objective of this club shall not, in any significant way, contradict the objectives or rules of OUSA

The objectives of **Tu'iē** are as follows:

- 3.2 To create a safe space for those who are wanting to play and compete in Volleyball,  
3.3 To provide opportunity to develop skills for players, the mode of which is outlined in Schedule 1  
3.4 To be welcoming of players from all backgrounds and of all playing levels.

### Section 4 - Common Seal of Tu'iē

- 4.1 The Common Seal (or logo) of the Association is attached below in Schedule 2

## **PART TWO: MEMBERSHIP**

### Section 1 - Membership

- 1.1 *Ordinary Membership*  
I. Membership of the Association shall be open to all Tertiary Students in Dunedin, affiliated with either OUSA or OPSA.
- 1.2 *Exceptional Membership*  
I. Membership to the Association shall be extended to individuals, who are not enrolled in Tertiary Study, as approved by the Tu'iē Executive team.
- 1.3 Membership will commence once registration is received; via formal registration opportunities
- 1.4 An up to date record of membership is to be kept electronically.

## Section 2 - Suspension and Expulsion

- 2.1 A club member may not be suspended or expelled unless formally done so in an SGM.
- 2.2 *Process of Suspension or Expulsion*
- I. A formal written notice is to be sent to the member in question two weeks prior to the SGM. The formal notice is to outline the grounds of the allegations and proposed charges, as well as the time and place of the SGM.
  - II. The member may submit their defence either in person at the SGM, or have their defence read on their behalf through formal submission.
  - III. The motion to expel the member must have a 2/3 rd positive majority to pass.
  - IV. The member is to be informed within 24 hours, through formal writing, of the motions outcome and length of their suspension or the commencement date of their expulsion.
  - V. An expelled/suspended member has the right to appeal the decision reached to the OUSA Executive.
- 2.3 *Criteria for Suspension or Expulsion*
- I. A member who has been expelled from the University of Otago or the Otago Polytechnic may face expulsion or suspension from Tu'iē.
  - II. Otherwise, the criteria is at the discretion of the Tu'iē Executive and Club members.

## **PART THREE: OUSA**

### Section 1 - Affiliation

- 1.1 Tu'iē is affiliated to OUSA.
- 1.3 The objectives and actions of Tu'iē will remain consistent with the OUSA Constitution.

### Section 2 - Liabilities incurred

- 2.1 OUSA will not be responsible for any liabilities or debts incurred by Tu'ie.

## **PART FOUR: EXECUTIVE**

### Section 1 - The Officers

- 1.1 The officers of Tu'iē Executive team shall not exceed 6 members, and have no less than 3.

### Section 2 - Election of Officers

- 2.1 Officers are to be elected at either an Annual General Meeting (AGM) or Special General Meeting (SGM).
- 2.2 Once elected, Officers shall officially hold the position for one year, from the January following their election  
till the December of that subsequent year.

### Section 3 - The Role of the Executive

- 3.1 The roles available and job description of each Executive Officer are outlined in Schedule 3

### Section 4 - Cessation of Executive Members

#### 4.1 *Unjustified absence from duties*

- I. An Executive member must provide a valid excuse (these limited to work, classes, sporting or community commitments, exam or assignment preparation that is due the next day, family events or illness) within 1 hours of an ordinary meeting or Tu'iē event.
- II. If a member fails to do so 3 times, their continuation as a member of the Executive will be put to vote against the remainder of the Executive officers.
- III. If a  $\frac{2}{3}$  majority is reached in favor of removal, the Executive member in question will be asked to resign and henceforth yield their position on the Executive team.

#### 4.2 *Formal Resignation*

Any Executive member may resign their membership by giving a formal written notice of their registration to  
the President.

#### 4.3 *Abuse of Power*

- I. If an Executive officer abuses the power as decided by the club, their continuation as an Executive officer will be put to vote against the remainder of Executive officers.
- II. If a  $\frac{2}{3}$  majority is reached in favor of removal, the Executive member in question will be asked to resign and henceforth yield their position on the Executive team.
- III. *Abuse of Power* can be understood as a suspension/expulsion of another member on the grounds of personal relation or gain.

### Section 5 - Vacancies on the Executive

- 5.1 The position of an officer on the Executive will only become vacant by:
  - A. Resignation; or
  - B. Death or incapacitating illness; or
  - C. Cessation of Tu'iē membership.
- 5.2 In the event of any vacancy, including when an SGM or AGM fails to elect a member to the vacant

position,

the Executive shall

appoint (from within the elected officers) an Executive member to act in the capacity of the vacant role

until

new member is Elected.

## **PART FIVE: MEETINGS**

### Part 1 - General Meetings

1.1 Any member of the Executive may call general meetings.

#### 1.2 *Meeting Frequency*

- I. The first general meeting of the newly elected Executive should be called within fourteen days of the AGM.
- II. During their year in office, general meetings should be called at least once a fortnight.
- III. General meetings can only be called during an academic term.

#### 1.3 *General Meeting Etiquette*

- I. Quorum shall be two members.
- II. The meeting shall lapse if quorum is not reached, or lapses during the course of the meeting.
- III. Decisions made and resolutions reached in general meetings shall be binding on the Executive unless unconstitutional.
- IV. A motion can only be passed if a majority of members present vote in favor.
- V. If there is an equal outcome for passing motions, the president will cast the deciding vote.

### Part 2 - Annual General Meetings (AGM)

2.1 The AGM shall be held in semester two of the academic year, at the location and time decided by the Executive.

2.2 The AGM is to be held for the following reasons:

- I. To present a report of proceedings from the current year and a statement of the club accounts; and
- II. To elect the Executive officers for the following year; and
- III. To conduct any general business.

#### 2.3 *AGM Etiquette*

- I. The AGM is to be chaired by the President of Tu'iē, and in their absence an external Chair.
- II. Every motion must be moved by a member of Tu'iē, and seconded by another.

- III. Every member present is entitled to one vote.
- IV. If the votes on a motion are equal, the Chair shall cast a deciding vote.
- V. The quorum of an AGM will be 6 members of Tu'iē.

#### Part 3 - Special General Meetings (SGM)

- 3.1 An SGM may be called by any member of the Executive, for their own intention or on behalf of a formal complaint/issue raised by a regular member of Tu'iē.
- 3.2 A SGM is to be held for the following reasons:
  - I. To elect an officer into a vacant Executive position; or
  - II. To address issues raised by members of Tu'iē; or
  - III. To conduct general business.
- 3.3 An SGM is to abide by the same rules as an AGM, therefore 2.3 of Part 5 applies.

### **PART SIX: FINANCE**

#### Section 1 - Control of Tu'iē Finance

- 1.1 The funds of the Club shall be controlled by the Executive Team.

### **PART SEVEN: DISAFFILIATION, DISSOLUTION AND AMENDMENTS**

#### Part 1 - Disaffiliation of the Club from OUSA

- 1.1 The Club may disaffiliate from OUSA at any time by notifying OUSA in formal writing.
- 1.2 The notification will outline the reasons as to why Tu'iē has chosen to disaffiliate.
- 1.3 The decision to disaffiliate shall only be made at an AGM or SGM, with 2/3 majority of votes in favor of the disaffiliation.

#### Part 2 - Dissolution of the Club

- 2.1 If the Executive Officers are unable to be contacted using all possible means for a period of six months, the club will be deemed dissolved.
- 2.2 Upon dissolution of the Club:
  - I. All funds remaining after debts have been cleared will be distributed to a not-for-profit organization decided by the Executive Officers;
  - II. All assets will be distributed to a not-for-profit organization decided by the Executive Officers.

### Part 3 - Amendments of this Constitution

3.1 These rules can only be added to, repealed or amended by majority vote at an AGM or SGM of the club.



### **SCHEDULE 1: PLAYER OPPORTUNITY**

It is expected that the executive of Tu'iē, to the best of their abilities, run regular open training sessions allowing for all players of all levels to participate and develop their skills. Failure to do so, or make an effort to do, would be inconsistent with the objectives of the club.

### **SCHEDULE 2: O LE TU'IĒ LOGO**



### **SCHEDULE 3: EXECUTIVE JOB DESCRIPTION**

PRESIDENT

VICE-PRESIDENT

SECRETARY

TREASURER

COMPETITIONS/SOCIAL REPS